



Annual General Meeting

In-Person Meeting Friday 25th November 2022 at 7.00pm Aros Hall

Minutes by Heather Muckle

The Chair

Brian Swinbanks welcomed everyone to the 2022 Annual General Meeting.

Brian thanked the Board of Directors, the staff, and volunteers for all their hard work through the year. He spoke about the history of the Harbour and then moved on to present day and the way forward.

- Spoke to 2023 being the 40th anniversary of the THA and that we are seeking any and all ideas from our board and the community as to how best to celebrate this huge milestone. More details on this can be found in the [2022 Annual Report](#).

The Meeting

Present: Member Directors Board 2021/22 x 4, Full members x 12, Associate Members x 0, Non-Members x 2 and Staff x 4

16 members exceeds quorum which is 10.

Apologies: Member Directors: Lee Gallagher, Vic Linnemann, Laura Hewitt, James Henderson, Steve Littlewood

Members: Mary Macgregor, Mike Wagemakers, Chris Cotton, Robert Macleod, James Hilder, John MacDonald, Colin MacDonald, Noreen Franklin, Derek McAdam, Neil MacGlip, Ron Bailey, Emma MacDonald, Helen MacDonald, John Franklin, Mary Phillips

Minutes of the 2022 AGM.


- Any matters arising are dealt with in the [2022 Annual Report](#)
- Minutes of the AGM 2022 adopted as true record
- Proposed: R West; seconded: B Swinbanks

There being a quorum present the minutes were approved.

Finance Report by Heather Muckle; Sr. Business Analyst

For the full, detailed, Finance report, please see the [2022 Annual Report](#)

Finance snapshot reviewed at meeting:



Finance Update - Heather Muckle

- Financial Overview
 - Detailed finance reports and year end accounts available at: www.tobermoryharbour.co.uk/governance
- Finance Snapshot for Previous Years:

	March 2022	March 2021	March 2020	March 2019
Trading Turnover (before grant funding)	£269,177	£122,938	£362,174	£330,666
Total Assets (less current liabilities)	£1,660,941	£1,752,373	£1,464,483	£1,456,499
Surplus / Deficit	£35,884	£21,749	£22,675	£8,925

- Approval of Statutory Accounts

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The Board would like to ask the members to approve the statutory financial accounts to 31st March 2022 which are on the website per the email sent to members. Any questions on the accounts? Any objections to adoption of the accounts?


Accounts adopted: Proposed B Weir; Seconded B Swinbanks.

There being a quorum present the accounts were adopted by the membership.

Harbour Report: Rob Macdonald

For the full, detailed, harbour report, please see the [2022 Annual Report](#)

Harbour snapshot reviewed at meeting:



Harbour Report - Rob MacDonald


2022 Boat Numbers and Cruise Ships

2022 Boat Numbers:	
Cruise Ships	35
Commercial Vessels (Sept 2021 – Sept 2022)	2727 (includes moorings)
Pontoon (Jan – Oct 2022)	6492
Moorings (Jan – Oct 2022)	2653 (includes local use of visitor moorings)
Total:	11,872 nights

*Currently have 40 cruise ships booked in for 2023.

2022 Safety Report

Accidents Incidents and Near Misses: 1st November 21 – 1st November 2022	
Accidents	0
Dangerous Occurrences	0
Near Misses	3
Undesired Circumstance	3
Other Near Miss	3



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Question from R. West: Asked if the 'Near Misses' in 2022 were actually closer to 'Dangerous Occurrences' or 'Accidents' and was it truly correct to classify them as only 'Near Misses'.

- R MacDonald confirmed that the 'Near Miss' incidents were in fact just 'Near Misses' and correctly classified as such.

Question from R. West: Asked about the status of the pontoons.

- R MacDonald stated that some of our pontoons are approaching end of life and we are looking to budget for replacements of them over the next 5-10 years. Stated that the [newer] breakwater pontoons should also help to protect the older pontoons thus extending their life.
- A Fraser mentioned that we have a healthy asset replacement fund in place which would be used to replace the pontoons as and when.

Comment from B Weir re: cruise ships: Suggested that when we publish the 2023 cruise ship schedule, we highlight those ships that will run tenders earlier in the morning so we can encourage local businesses to open earlier to support the cruise ship pax.

Mull Aquarium Report: Grace Lambert Manager

For the full, detailed, aquarium report, please see the [2022 Annual Report](#)

Aquarium snapshot reviewed at meeting:


MULL AQUARIUM

Aquarium Update - Grace Lambert



12,411 Visitors in 2022

(compared to 4581 in 2021)

2022 At a Glance

- Complete refurbishment & new layout of space over winter 2022
- New online booking system launched
- Every single visitor received a touch pool demo
- Granted £3036 by the Co-Op Community Fund. Funds helped with new equipment purchases and free visits for 95 local school children.
- Achieved most profitable year to date
- Looking at plans for the future - possible new location and a new building.

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General Manager (Anne Fraser)

For the full, detailed, Projects & General Business report, please see the [2022 Annual Report](#)

General Manager snapshot reviewed at meeting:



Business & Project Update - Anne Fraser




- Aros Waterfront Update
- Feedback Roundtables:
 - THA Master Plan
 - Moorings & Harbour
 - Aquarium
 - Aros & Projects
 - Anonymous Feedback Forms

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After the general manager report, meeting attendees were invited to break out into three groups where they met with one of the THA's department heads. Each group met with each department head for approximately 15 minutes of discussion.

- Groups met with B Swinbanks and A Fraser to discuss the Aros Waterfront Project and other projects on the horizon. Also discussed the upcoming 40th anniversary of the THA and strategic plans for the next 10 years.
- Groups met with G Lambert to discuss the aquarium and its future. Participants were also invited to become 'Friends of the Aquarium' where they can remain involved with the aquarium year-round.
- Groups met with R MacDonald to discuss harbour operations, marine equipment, and other topics related to the running of the harbour.

All department heads took notes during these round table sessions and gathered notes from the participants to build into future plans.

Once the round-table discussions were concluded all attendees were asked to stay on for the board election.

Nominations for the Board

The Member Board:

- This year 4 current members are stepping down, only 1 is re-standing.
- Laura Hewitt, Steve Littlewood, James Henderson, and Vic Linnemann are stepping down, only Vic is re-standing.
- Thank you to Laura, Steve, James, and Vic. We are grateful for their contribution and hope that they will continue to contribute through working groups.



- We have 6 new candidates standing for election this year.
- This means there are 7 total candidates but only 4 places, which will result in a vote.

The Ballot was opened, and each full member was asked to vote for 4 nominees.

Following the vote, the votes were collected and added to the votes received earlier by proxy. The Board going forward will be:

- Brian Swinbanks, Alan MacLean, Jon MacDonald, Edd Hewett, and Lee Gallagher remain in post.
- 4 new Board members joining the Board are Emma MacDonald, John MacDonald, Jonathon Marks, and Sam Lloyd.

This brings the Board for 2022/23 to the maximum nine Member Directors.

Thanks to all the members who put themselves forward, we look forward to bringing the unsuccessful candidates into Port User Group and/or project sub-groups.

Results

Election Results

THA NEW BOARD

Existing Board Members

Re-Elected and/or Newly Elected

Brian Swinbanks Chair	Allan Maclean	John MacDonald	Edd Hewett	Lee Gallagher	Emma MacDonald	John MacDonald	Jonathon Marks	Sam Lloyd
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Closing remarks by the Chairman:

B Swinbanks thanked everyone for joining the meeting and thanked the staff for all their hard work to bring the meeting together.

There being no other business the meeting closed at 9.00pm.

**Copy of the AGM Presentation and the THA Annual Report with more details on the 2021/22 year can be found at www.tobermoryharbour.co.uk/governance **